



Tracey Lee
Chief Executive

Plymouth City Council
Ballard House
Plymouth PL1 3BJ

Please ask for Claire Daniells
T 01752 305155
E claire.daniells@plymouth.gov.uk
www.plymouth.gov.uk/democracy
9 October 2019

SOUTH WEST DEVON WASTE PARTNERSHIP

Thursday 17 October 2019
10.00 am
Council House

Members:

Councillors Coker, Dann, Davis, Hart, Morey and Thomas.

Observer Members:

Councillor Buchan.

Members are invited to attend the above meeting to consider the items of business overleaf.

For further information on attending Council meetings and how to engage in the democratic process please follow this link - <http://www.plymouth.gov.uk/accesstomeetings>

Tracey Lee
Chief Executive

SOUTH WEST DEVON WASTE PARTNERSHIP

1. APPOINTMENT OF CHAIR AND VICE CHAIR

In accordance with the Joint Working Agreement a new Chair will be elected from Torbay Council's Committee members.

The new Chair will invite nominations for a new Committee Vice-Chair in accordance with the Joint Working Agreement and a new Vice-Chair will be elected from Plymouth City Council's Committee members.

2. INTRODUCTIONS AND APOLOGIES

To introduce attendees and receive apologies for non-attendance submitted by Members.

3. DECLARATIONS OF INTEREST

Members will be asked to make any declarations of interest in respect of items on this agenda.

4. MINUTES

(Pages 5 - 10)

To sign and confirm as a correct record the minutes of the meeting held on 26 July 2018.

5. CHAIR'S URGENT BUSINESS

To receive reports on business which, in the opinion of the Chair, should be brought forward for urgent consideration.

6. CONTRACT AND FACILITY PERFORMANCE AND CURRENT STATUS

To receive a presentation summarising the performance of the contract and facility for 2018/19 and its current status.

To receive an introduction and presentation from Paul Carey; MVV Managing Director summarising MVV's business performance.

7. COMMUNITY INTERFACE, COMMUNICATIONS AND EDUCATIONAL PRESENTATION

To receive an update on community interface, communications and educational activities from Jane Ford; MVV Community Liaison Manager.

8. DATE AND LOCATION OF NEXT MEETING

To agree the 15 October 2020 as the date of the next meeting.

9. EXEMPT BUSINESS

To consider passing a resolution under Section 100A(4) of the Local Government Act 1972 to exclude the press and public from the meeting for the following item(s) of business on the grounds that it (they) involve the likely disclosure of exempt information as defined in paragraph 3 of Part 1 of Schedule 12A of the Act, as amended by the Freedom of Information Act 2000.

PART II (PRIVATE MEETING)

AGENDA

MEMBERS OF THE PUBLIC TO NOTE

that under the law, the committee is entitled to consider certain items in private. Members of the public will be asked to leave the meeting when such items are discussed.

10. COMMERCIAL CONTRACT PERFORMANCE AND ISSUES / SOUTH WEST DEVON WASTE PARTNERSHIP ACCOUNTS

Members will receive a presentation from Ashleigh Sherrell summarising the contract's commercial performance and any issues faced for contract year 2018/19 and the partnership's budget forecast and allocations for 2019/20.

This page is intentionally left blank

South West Devon Waste Partnership

Thursday 26 July 2018

PRESENT:

Councillor Davis, in the Chair.
Councillor Tyerman, Vice Chair.
Councillors Doggett, Dann and Hart.

Also in attendance: Ian Hartley (Service Manager Waste and Natural Environment), Anthony Payne (Director of Place), Meg Booth (Head of Capital Development and Waste Management) Martyn Stapleton (Contract Manager), Ashleigh Sherrell (Assistant Contract Manager) and Jane Ford (Community Liaison Manager).

The meeting started at Time Not Specified and finished at Time Not Specified.

Note: At a future meeting, the committee will consider the accuracy of these draft minutes, so they may be subject to change. Please check the minutes of that meeting to confirm whether these minutes have been amended.

10. **APPOINTMENT OF CHAIR AND VICE CHAIR**

Agreed that in accordance with the Joint Working Agreement Schedule C clause 4 –

- (1) Councillor Andrea Davis is appointed as Chair until the first meeting of the Joint committee after 1 May 2019;
- (2) Councillor Tyerman is appointed as the Vice Chair until the first meeting of the Joint Committee after 1 May 2019.

11. **INTRODUCTIONS AND APOLOGIES**

The Chair thanked the Committee Members for attending and asked if everyone could introduce themselves to the Committee.

12. **DECLARATIONS OF INTEREST**

There were no declarations of interest made by members in accordance with the code of conduct.

13. **MINUTES**

Agreed the minutes of meeting held on 27 July 2017 were a correct record.

14. **CHAIR'S URGENT BUSINESS**

There were no items of Chair's urgent business.

15. **CONTRACT AND FACILITY PERFORMANCE AND CURRENT STATUS**

Martyn Stapleton (Contract Manager) and Ashleigh Sherrell (Assistant Contract Manager) provided members with details of the SWDWP annual performance summary and project update.

The highlight of the presentation included –

(a) SWDWP Overview of 2017/18

- EfW facility had been fully operational for nearly 3 years;
- MVV’s overall 2017/18 service and performance was good;
- Service issues had been minor in nature and continued to work to reduce areas of difference in contract delivery;
- MVV & SWDWP continue to work proactively with collection teams to optimise Partnership deliveries and waste composition;
- MVV had complied with planning and environmental permit conditions with five exceptions;
- Planned outage in September 2017 was successful. Odour issues were minimal (but 2018 outage has had some issues);
- Defra confirmed SWDWP compliant with PFI grant conditions.

(b) MVV Contract and Facility Performance 2017/18 Summary

- MVV achieved 99.96% diversion from landfill (vrs 97% target);
- Carbon savings of 78,400 tCO₂/year (vrs 73,594 tCO₂/year expected);
- Plant availability 91% (90% target) with 14 unplanned shutdowns;
- 5 exceedances of Environmental Permit: (Odour, late report submission & CO₂ emission breach);
- 33 Performance Indicator breaches;
- 28 vehicle turn-around times (0.2%);
- 3 non-adherences to Waste Acceptance Protocol;
- 2 maintenance tasks were not completed on time;
- Annual waste throughput 9,412 tonnes above the design point of 245,000 tonnes.

(c) SWDWP Tonnages and Budgets 2017/18

- SWDWP original forecast given to MVV for 2017/18 = 167,985 (revised forecast of 164,744 following update to PCC tonnages);
- SWDWP 2.21% below revised tonnage forecast (4.1% below original forecast);
- SWDWP total budget expenditure 1.0% below forecast.

	Plymouth	Torbay	Devon	SWDWP
Contract Tonnage profile	81,624	28,802	61,174	171,600
Forecast Tonnage	75,740	36,700	52,304	164,744
Actual	76,639	35,672	48,788	161,099

Tonnage				
Forecast Budget	£7.80m	£3.60m	£5.51m	£16.91m
Actual Out Turn Expenditure	£7.71m	£3.45m	£5.41m	£16.57m
Defra WIG (PFI grant)	£3.39m	£1.19m	£2.55	£7.14m

(d) 2018/19 Contract Update and Current Status

- MVV achieving 100% diversion from landfill (versus 97% target);
- Major annual shutdown from 5th – 27th June;
- With the exception of the planned outage, MVV reported only 1 hour and 43 minutes in lost availability (due to a reset on the ID fan);
- 3 Performance Indicator breaches (all turn-around times);
- 33 complaints received during the June outage;
- 2 permit breaches; 1 of these relating to the odour event;
- SWDWP total tonnage delivered (to 30 June) 1.99% above forecast;

(e) Partnership Waste Deliveries – 2018/19 to date (Apr – Jun);

	Total tonnage to date
Plymouth Forecast	19,084
Plymouth Actual	19,965
Torbay Forecast	9,303
Torbay Actual	9,152
Devon Forecast	13,458
Devon Actual	13,562
SWDWP Forecast	41,845
SWDWP Actual	42,679

(f) Annual Outage Highlights – June 2018

- 5th - 27th June official downtime (plant went back online a week ahead of schedule);
- Increased complaints;
- Waste bunker at 85% (11,000 tonnes) by the end of the outage, MVV ran the bunker down to 9% in preparation;
- All major works completed successfully including refractory and grate bar replacement, repairs to economiser 3, de-slagger chute replacement, crane maintenance, works on the turbine gearbox and a complete overhaul of the conveying system (de-slaggers, ash and residue conveyors and bucket elevators).

(g) Odour issues during the 2018/19 Annual Shutdown

- 33 complaints received between 5th and 27th June during the planned shutdown;
- One resident alone contributed to half of the above, complaining a total of 16 times;
- The EA and PCC planning officers visited site to investigate;
- Genuine odour event occurred during the last week in shut-down leading to complaints from multiple sources;
- MVV submitted a Schedule 5 notification to the EA.

(h) Community Communications April – June 2018 Summary

Media	1 (1 Newspaper article)	One Plymouth Herald report on MVV 'clean the creek' event which highlighted the vandalism in Blackie Woods.
Complaints	33	33 complaints reported during the June outage (30 relating to odour and 3 relating to noise reports).
Enquiries	0 (via email / telephone)	No enquiries.
Compliments	9	Positive comments and thanks received in response to site visits
Liaison Groups	0	Incinerator Liaison Committee meeting moved to 6 monthly – next meeting in July.
Formal-Consent Breaches	1	Schedule 5 notification submitted to the EA in June for the odour event.

16. **COMMUNITY INTERFACE, COMMUNICATIONS AND EDUCATIONAL PRESENTATION**

Jane Ford (MVV Environment Devonport) provided members with a presentation of the Community Interface, Communication and Education update.

The highlight of the presentation included –

(a) Community Liaison

- Support partner councils' waste minimisation messages;
- Raise awareness of the need for and value of the Facility;
- Engage with schools and community groups;
- Arrange events and open days;
- Maintain public engagement with the ILC;
- Enquiries and other communications;

(b) Waste minimisation messages

- Officer support for school visits to ensure quality delivery;
- Agreed programme of activities for school visits;
- Communication with officers regarding current issues to be addressed;
- Reinforce waste hierarchy.

(c) Raising awareness

- Community groups;
- Technical groups;
- Waste collection operatives;

(d) Visitor Centre

Total number of visitors = 1,963	2016-17	2017-18	
Hours spent with schools	73.5	142.5	94% increase
Hours spent on waste education	108.5	112	3% increase
Hours spent with community groups	86.5	130.5	51% increase

(e) Events and open days

(f) Incinerator Liaison Committee

- Timeline on Incinerator Liaison Committee tasks and objectives.

(g) Communications by type 2018/18

- Support for academic projects;
- Additional technical information;
- Work experience and placements;

- Student volunteers;
- Community events.

17. **DATE AND LOCATION OF NEXT MEETING**

The next meeting date and location was not agreed. Chair asked members if the meeting could be put earlier in the year to allow members to attend with more ease. Although a date was not agreed, the Chair asked that officers work towards confirming a date later on the year.

18. **Exempt Business**

Agreed that, under Section 100(A)(4) of the Local Government Act, 1972, the press and public are excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in paragraph 3 of Part 1 of Schedules 12A of the Act, as amended by the Freedom of Information Act 2000.

19. **COMMERCIAL CONTRACT PERFORMANCE AND ISSUES / SOUTH WEST DEVON WASTE PARTNERSHIP ACCOUNTS**

Martyn Stapleton (SWDWP Contract Manager) provided an update on the Commercial Contract Performance and Issues Summary and SWDWP accounts.